



THE NIGERIAN COUNCIL OF REGISTERED INSURANCE BROKERS

NCRIB SECRETARIAT: 58, MOLEYE STREET, ALAGOMEJI, YABA, LAGOS NIGERIA
P.M.B. 1100 SABO YABA, LAGOS. TEL: 01-2902868
E-mail: info@ncrib.net www.ncrib.net

ROTIMI EDU, *mni, LL.M, FCIB*
PRESIDENT, CHAIRMAN, GOVERNING BOARD

TOPE ADARAMOLA
EXECUTIVE SECRETARY/CEO

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1st November, 2021

TO ALL MEMBERS OF NCRIB

Dear Sir/ Madam,

CIRCULAR ON REQUIREMENTS FOR 2022 ISSUANCE OF MEMBERSHIP CLEARANCE CERTIFICATE

We wish to inform Members that the following documents will be required by the Secretariat for processing of 2022 Membership Certificate.

1. Evidence of full payment of Annual Subscription and all outstanding dues.
2. Completed Data Update Form for 2022 duly signed by the CEO
3. Original copy of the last NCRIB Certificate.
4. Copy of most recent NAICOM Licence.
5. Photocopy of 2020/2021 Audited Account.
6. Copy of the current Professional Indemnity Cover for the period of the Certificate being issued.
7. Evidence that the Company is a member of the Area/Chapter Committee.
8. Evidence that CEO is an Associate/ Fellow of NCRIB.
9. 2021 Pencom Certificates (3 Staff and above)

Thank you.

Yours faithfully

TOPE ADARAMOLA
EXECUTIVE SECRETARY

NOTE: Please submit completed documents to avoid delay in the issuance of your Clearance Certificate.



Affiliate of British Insurance
Brokers Association